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Library Liaisons Meetings Essence Notes

Library Liaisons Work Team

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Library Liaisons Meeting
October 5, 2015
Essence Notes

<u>Present:</u>	Bede Mitchell	Jessica Minihan	Paolo Gujilde
	Jeff Mortimore	Debra Skinner	Fred Smith
	Lisa Smith	Jocelyn Poole	Lori Gwinett
	Katrina Jackson	Lili Li	David Lowder
	Bob Fernekes	Ruth Baker	Tony Ard
	Kay Coates	Rebecca Ziegler	Alva Wilbanks, Recording

Liaison Newsletter: The next newsletter will go out the week of October 12. Topics will include Affordable Learning Georgia, Open Access Week information and schedule, and article on Print DDA. Bede forwards the newsletter to GSFAC, but the liaisons should also bring it to the attention of their faculty. New topics should be sent to Paolo. Rebecca suggested adding information about what the liaisons can do for the departments that are coming up for program review and/or accreditation.

QEP Update:

- Citation Workshops (Ruth): The library has been called upon to conduct workshops for the QEP fellows. The workshops are to begin the week of October 26.
- Reports (Fred, Lisa, Ruth): Suggested language for liaisons attending College Writing Leader meetings:

Whether you take us up on having us speak to your classes or not, please do this. Ask to see a list of references well before your assignment is due, and ask that they be put in proper citation form. In cases where you find the quality of the sources lacking or the citations done poorly, do one of two things. If it is a lower division course, tell the students they must go to the Information Desk and ask for help from a faculty librarian. If it is an upper division course, tell them they must see their subject specialist librarian. We will guarantee you will be pleased with the results.

LibGuides: Ruth reviewed new updates to the LibGuides including an addition: LibGuides 2.0 Tips & Tricks. She requested that as you find things that need fixing you forward the information to her.

Book Requests & Notifications: Paolo requested that when emailing purchase requests, please advise if print or electronic is preferred. Whether to continue receiving GOBI notifications may be left up to each individual; they can always be turned back on at a later date. Discussion arose on the need to clarify what is now expected of departmental representatives. Paolo will add this issue to the next agenda.

Academic Program Review and Accreditation Reports:

Paolo distributed a draft template report which he reviewed with the faculty, and discussed the different charts and how to navigate the report. The template can be adjusted for the different departments as needed. Contact Paolo for assistance with reports. Liaisons were advised to check the Provost Webpage for timeframes for program reviews and accreditations for your specific departments.